Know your customer – statement of referee

Information sheet

When to use this form

Use this form if you're an Aboriginal or Torres Strait Islander to provide the information we need to verify your identify and to meet our legal obligations (including those under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006*).

Note: You should only use this form if you're an Aboriginal or Torres Strait Islander and you don't have the documents we need to verify your identity. If you do have the required identity documents, then you need to use the **know your customer – individual/sole trader** form.

Verifying a customer's identity

We need to verify or confirm your identity through a referee who can confirm the details you provide in this form.

Also, an independent person must witness your signature and the referee's signature.

Who can be a referee?

A referee must certify who you are. Only certain people can do this including:

- a Chairperson, Secretary or CEO of an Aboriginal/Torres Strait Islander organisation
- a board member of a local Aboriginal land council
- a school principal or counsellor
- a minister of religion
- a health professional or manager in Aboriginal/Torres Strait Islander medical services
- a police officer
- a community leader or recognised elder (but they can't be your parent, sibling or child)
- your current employer or manager
- someone before whom a statutory declaration can be made.

Who can be a witness?

You and the referee must sign this form in front of a witness.

The witness must be:

- 18 years old or over, and
- independent – this means they can't be related to you or the referee.

  For example, the witness can't be an immediate family member which includes your spouse/de facto partner or your or your spouse/de facto partner's child, parent, grandparent, grand child and sibling.

Privacy – use and disclosure of personal information

The privacy of your personal information is important to us.

We collect your personal information to identify you in line with the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006*.

For more information about how we collect and handle personal information, please see our privacy policy available at **amp.com.au/privacy** or contact us for a copy.

This page has been left blank intentionally.

Please retain this information sheet for your records. Do not return it with your completed form(s).

27623 08/25

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Please print in CAPITAL LETTERS and place a cross ✕ in any applicable boxes.

1. Personal details

Please provide the plan/policy/member/account number for products you hold with AMP or any other reference number:

Title

Surname

Given name(s)

Other name(s) used or known by

Gender

☐ Male ☐ Female ☐ Other

Date of birth

D D M M Y Y Y Y

Place of Birth

Occupation

Industry

Country of residence for tax purposes

☐ Australia ☐ Other

Current residential address

Address (a PO Box is not acceptable)

Suburb State Postcode

Country

1. Personal details (continued)

Previous residential address

Address (a PO Box is not acceptable)

Suburb State Postcode

Country

Correspondence address

☐ Same as current residential address

☐ Other—provide details below:

Address

Suburb State Postcode

Country

2. Agent details (if relevant)

ⓘ Complete this section if you've been authorised by our customer to complete applications and transactions on their behalf. You also need to attach proof of our customer's authority for you to act for them (eg a power of attorney).

Title

Surname

Given name(s)

3. Referee details

(!) A referee must certify who you are. Only certain people can do this as set out in the **information sheet**.

Title

Surname

Given name(s)

Type of referee/Title in business or organisation

Full business or organisation name

Australian Business Number (ABN) – if relevant

Contact phone number

How long have you known the customer for?

years months

4. Declaration

I understand that It's a criminal offence to knowingly provide:

– information in this form that is false or misleading

– false documents to support this form.

I declare that the information in this form and in any supporting document:

– is complete and correct

– that is about another person has been provided with their consent (if required)

– may be used for any product, service or benefit that I hold, apply for, request or obtain.

– may be disclosed to and used by the provider of the product, service or benefit in line with their privacy obligations to comply with anti-money laundering and counter-terrorism financing legislation.

Note: Anyone authorised to sign or transact on behalf of our customer must be appointed in line with the relevant application form, product disclosure statement or other disclosure document.

Customer

Name

Signature

X

Date

D D M M Y Y Y Y

4. Declaration (continued)

Referee

– I am an authorised referee as set out in the **information sheet**.

– The customer has signed this form in front of me.

– The names the customer listed in this form are all the names they have been known as (that I'm aware of).

– The addresses the customer listed in this form are all the addresses they have lived at (that I'm aware of).

Name

Signature

X

Date

D D M M Y Y Y Y

Witness

– I am an authorised witness as set out in the **information sheet**.

– The customer and referee have signed this form in front of me.

Name

Signature

X

Date

D D M M Y Y Y Y

5. Checklist

☐ Have you completed all relevant sections of this form?

☐ Have you read and understood the privacy statement that's set out in the **information sheet**?

☐ Have you read and understood the declaration in section **4** and signed and dated that section?

☐ If you're an authorised agent, have you attached an original certified copy of a document which authorises you to act for our customer?

Where to send this form

Mail or email this completed form (and other relevant documents) to:

AMP Limited
PO Box 6346
WETHERILL PARK NSW 1851

ampsuper@amp.com.au

Any questions?
131 267